

Imani Moore

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The largest font on the page should be your name. Your name should be 14-16 pt, body 11-12 pt; headers can be one size increase from the body content.

A school or permanent address can be listed. Choose what is relevant for the positions you are applying for or what you prefer.

Study and work abroad can be listed separately or under other categories such as Experience or Education.

A more general category header such as Experience can be used to include various types of relevant experience (academic, volunteer and work).

Including relevant course projects is a great way to highlight the connection between your education and the position.

Research can be listed in a general category like Experience or can have its own section if there is enough detail and relevance.

Even if previous work experience is not directly related to the position, there are always transferable skills to highlight.

An open category like Associations or Affiliations is a great place to list clubs or groups you have experience with. These can make connections with recruiters and illustrate you are well-rounded.

EDUCATION

Oregon State University June 20XX
Bachelor of Science in Microbiology, option in Aquatic Biology Corvallis, Oregon
Minor in Chemistry
GPA 3.56

STUDY-ABROAD EXPERIENCE

University of Valencia Sept. 20XX - Dec. 20XX
Valencia, Spain

- Researched in field, biological functions and behaviors of phytoplankton during pre-cold season
- Broadened perspective and understanding of diverse people and cultures

RELATED EXPERIENCE

Lab Technician, OSU College of Forestry June 20XX – current
Corvallis, Oregon

- Maintain in vitro plant tissue cultures of transgenic hybrid poplars and transgenic plants in growth room and greenhouses
- Extract, quantify and verify the quality of plant genomic DNA results
- Collaborate with faculty mentor to refine research methods and adapt work respective to feedback

Student Research Project, Hatfield Marine Science Center Jan. 20XX – March 20XX
Newport, Oregon

- Predicted possible niche of exotic European Green Crab, *Carcinus maenas*, in the Yaquina estuary, based on salinity and water temperature
- Curated scientific article with two team members of results for Green Crab research group

CUSTOMER SERVICE EXPERIENCE

Sales Representative, OutlawNet June 20XX – Aug. 20XX
Sisters, Oregon

- Reached out to customers throughout Oregon to promote and discuss benefits of new internet service provider
- Diagnosed and corrected minor repairs on customers' devices
- Tracked billing via email and Microsoft Excel tables and database
- Developed effective communication skills, specific to complaints

ASSOCIATIONS

Member, OSU Symphonic Band Fall 20XX – current

- Perform concerts for students and Corvallis community
- Traveled to Taiwan for concert tour

Cultural Educator, Lonnie B. Harris Black Cultural Center Spring 20XX – current

- Participate in professional development activities, celebrate culture and build understanding.